

Northern Plains Province Assembly

April 5th, 2025 | Duluth, MN

Sponsor Messages

Walgreens sponsored breakfast
CVS sponsored a donation to host chapter

Schedule of the Business Meeting

- 8:00-9:00 AM: Registration
- 8:30-9:00 AM: Delegate Meeting
- 9:00 AM-12:00 PM: Business Meeting I
 - Opening of the Meeting
 - Province Officer Reports
 - Committee Reports
 - Old Business
 - New Business
 - Professional Development
 - Career Roundtables
- 12:00-1:30 PM: Lunch*
- 1:30-4:00 PM: Business Meeting II*
 - Roll Call and Seating of Delegates
 - Graduation Ritual
 - New Business Cont'd
 - Resolutions
 - Announcements
 - Adjournment
- NPP 99er's meeting to follow immediately after business meeting adjournment

Call to Order and Opening Ritual

Invocation

NPP Chaplain - Lauren Gravert

Roll Call & Seating of the Delegates

NPP Secretary - Lillian Monson



Approval of Fall 2024 NPP Assembly Minutes

NPP Secretary - Lillian Monson

WELCOME!

Announcements

Delta Psi Regent -
Kailee Grahek

Introductions

Welcome IEC!

Recognition

Welcome Visiting
Brothers!

Communications

From Other
Provinces or IEC?



Province Officer Reports

NPP EC

Satrap: Josh Pham

Chapter/Year of Initiation: Beta Nu - 2021

Year in School: P4

Clinical Interests: Pediatrics/NICU, Oncology

Pets: Zosyn!!!! I've had her for 376 days!

Favorite Sports Team: Cincinnati Bengals WHO DEY!

Hobbies: Eating Costco Hotdogs, Riding my Electric Longboard



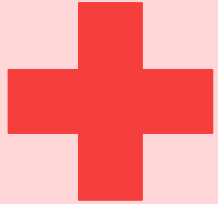
Satrap: Updates

- Committee Updates!
 - All committees should have a few members
 - Please encourage others to sign up for Committees these will remain open
- Communication for the Province
 - Please join the Facebook group: Kappa Psi - Northern Plains Province
 - Join the Google group for email distribution: groups.google.com "Northern Plains Province of Kappa Psi"
 - If you need help please reach out to me
 - npp.satrap@gmail.com
 - joshpham456@gmail.com

Committee Sign up QR code



NPP Communication Reminders



Add new
initiates to the
Facebook page!



Add yourself and
others to the
Google group for
emails!



Follow NPP
on social
media!



Check the
NPP website
regularly!

Vice Satrap: Elizabeth Mensing

Chapter/Year of Initiation: Beta Chi - Spring 2021

Year in School: P4

Clinical Interests: Critical Care, Emergency Medicine

Pets: Lola (she's 6 years old)

Favorite Drug: Piperacillin + Tazobactam (Zosyn)

Least Favorite Drug: Empagliflozin (Jardiance)

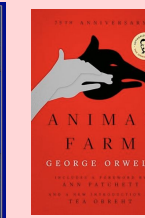
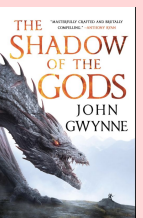
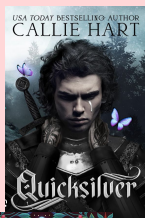
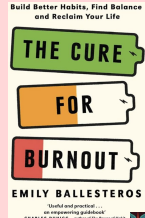
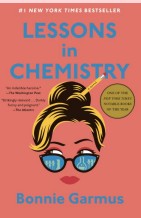
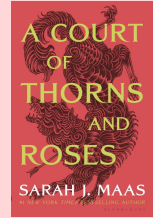
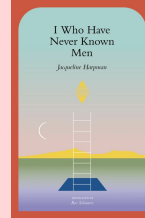


Vice Satrap: Updates

- Province Planning Updates:
 - Collaborated with Delta Psi, Beta Sigma, and Beta Psi to plan this assembly as well as upcoming assemblies.
 - Led the Province Planning Committee meetings.
- Regent Town Hall Updates:
 - Hosted one Regent Town Hall with productive conversation regarding reminders for all chapters and engagement in graduate chapters.

Secretary: Lillian Monson

- About me!
 - Reading since Last Province assembly:



Current Read:

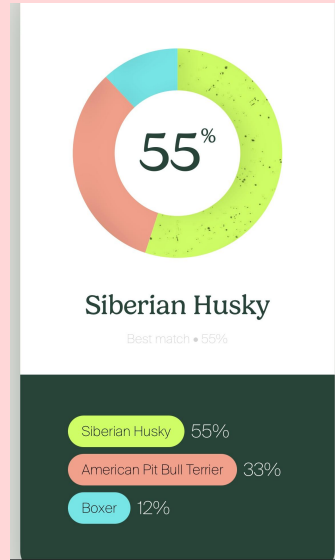


Secretary: Lillian Monson

- About me!
 - Reading since Last Province assembly: 21 books
 - Animals:



Hera



Theo: Tabby
Lilith: Calico

Secretary: Lillian Monson

- Chapter/Year of Initiation: Beta Chi - 2022
- Year in School: P2
- Clinical Interests: Neurology
- Pets: Hera, Theo, and Lilith
- Favorite Drug: Carbidopa/Levodopa

Secretary: Updates

- Officer Transitions: Just update your portal!
 - Please check your email for emails from me! (should be your personal email)
 - Especially Regents!!
- I plan to try to update/create a position guide for Secretary this coming semester (hasn't been since 2018)
- Working with Taylor to improve communication
 - My goal is to really improve this from this past semester

Treasurer: Phillip True

- Chapter/Year of Initiation: Beta Sigma - Fall 2021
- Year in School: P3
- Pets: Chocolate lab (Rosie)
- Hobbies:
 - Fantasy football – played in 39 leagues starting in 2017
 - Disc Golf

Treasurer: Updates

- I am not here as I am a candidate to serve on the North Dakota State Board of Higher Education, and the selection process is today.
- Dues — Couple of issues with checks in the mail but after this weekend we should be all square

Treasurer: Updates

- Account info:
 - Savings: \$1,617.92
 - Interest: \$0.06
 - Checking: \$2,028.13 (+855 from checks I am receiving today)
 - Debits/withdrawals: 1,276.30
 - Website fee, EC registration, Recognition pins, and Regalia shipment
 - Credits/deposits: \$2408.45 (+855)
 - Dues and Regalia deposits

Historian: Lauren Palkovic

Chapter/Year of Initiation: Delta Zeta, 2023

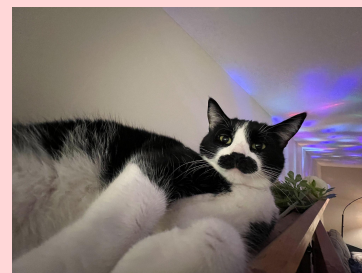
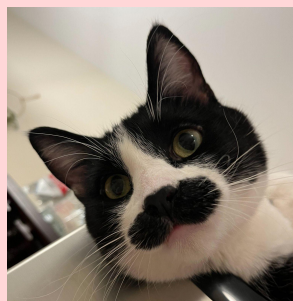
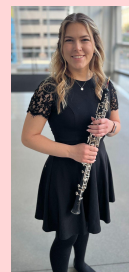
Year in School: P2

Clinical Interests: everything? IDK!

Pets: Ham (moustache), Opal (opposable thumbs)

Favorite Drug: Rapamycin

Hobbies: Oboe!



Historian: Updates



Sign up for the NPP
Newsletter!

See what all your bros from
other chapters are doing!

I send them out mid-month

- Working with Graduate and Professional Committee to coordinate guest speakers
- Working with NPP Chapter Historians to coordinate MASK submissions and chapter reports
- Want to be featured in the NPP Newsletter? Email me!
- **Please email me your province photos!!**
 - NPPHistorian@gmail.com
- **Delegates-** please fill out the chapter report ballots on your table
 - I will collect them at the end of the business meeting

Chaplain: Lauren Gravert

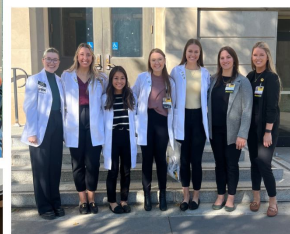
Chapter/Year of Initiation: Delta Zeta, Fall 2021

Year in School: P4 (woot, woot!)

Clinical Interests: Emergency Medicine, ID, CC

Favorite Sports Team: Cleveland Cavaliers

Fun fact: I create study materials for pharmacy and nursing students with Memory Pharm Study!



Chaplain: Updates

- On behalf of the NPP Chaplain, NPP Treasurer, and the rest of the NPP EC, we would like to initiate a cap on regalia shipping reimbursements of \$150/reservation due to the significant amount of NPP budget being lost to above reimbursements.
- Will be hosting two grad ritual workshops later this month.
- Serving as liaison for the NPP Philanthropy Committee: Don't forget to donate to ROAR!



Join your fellow Brothers in supporting the
Province Fundraiser during the
Spring Assembly



To compete for the Philanthropy, your chapter will collect books or monetary donations up until the closing of the business meeting at Province. Scan either QR code below to send donations via Venmo or directly to the Kappa Psi Reach Out and Read donation page and send a screenshot of your completed donation to mjaggers@unmc.edu



Venmo

Each physical book is worth 3 points!
Each dollar raised is worth 1 point!



KY ROR Website

Book donations will be collected at Province Assembly and distributed by the host chapter to local locations

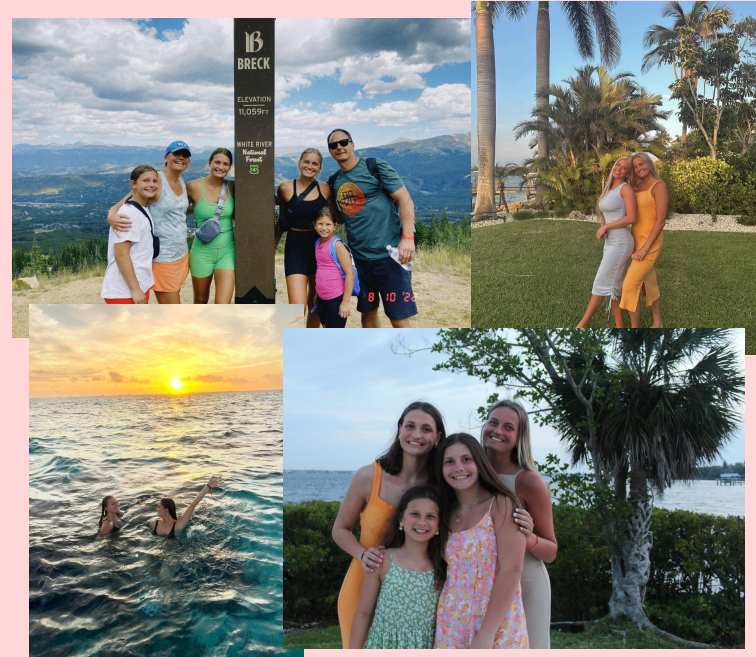
Webmaster: Taylor Mathiasen

Chapter/Year of Initiation: Delta Psi / 2023

Year in School: P2

Clinical Interests: Emergency Medicine, Pediatrics

Hobbies: Running, golfing, and traveling



Webmaster: Updates

FOLLOW THE SOCIALS!



Go give the KY instagram a follow!

@kapppsinpp AND @kappapsi1879



Go give the KY Facebook a follow!

Kappa Psi - Northern Plains Province (group)
AND Kappa Psi Pharmaceutical Fraternity

- Continue to update the NPP website and other social media platforms, consolidate pages, and add additional resources and communications.
- Develop new ideas to be featured on the province website and/or social media
- Reach out with any questions or concerns (kynppwebmaster@gmail.com)
- **Broto Challenge will end at the end of the Business meeting today!!**



Province Supervisor/Assistant Supervisor Report

Supervisor: Jessica Reno
Assistant Supervisor: Aaron Davis

Supervisor: Jessica Reno

- Chapter: Cleveland Grad
- Year in School: lol never again
- Clinical Interests: cardiology
- ~~Pets~~ → children: Ernie (and stepchild Odin)
- Favorite Drug: diphenhydramine or statins
- Favorite sports team: people have favorites? And enjoy sports?
- Hobbies: travel, watching YouTube, vacation planning, spending time at home



Supervisor: Jessica Reno



Supervisor: Jessica Reno

RIP Daisy Mae

3/2/25



Supervisor: Jessica Reno



Grenada



Supervisor: Jessica Reno



Supervisor: Jessica Reno



Supervisor: Jessica Reno

What's next?

June: PNW National Park road trip



September: Costa Rica



Assistant Supervisor: Aaron Davis

- Chapter: Kansas City Grad
- Initiation Chapter/Year: Rho, University of Kansas, 2015
- Favorite sports team: Chiefs, Royals, KU EVERYTHING
- Hobbies: sleeping in on days off, yard work, hanging with friends/family



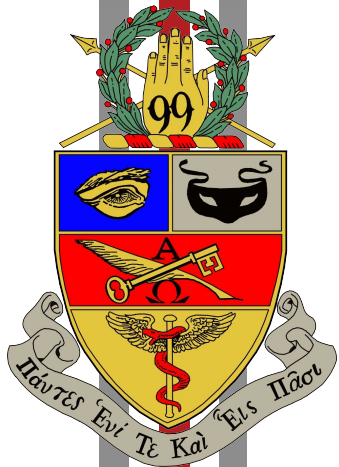
Since Last Time:



Coming Soon

Costa Rica in July!!!





Kappa Psi International Executive Committee

Province Communications

Spring 2025
(through April 30th)

Kappa Psi Vision-Mission-Values



Vision

- Leaders in Pharmacy, Excellence in Life



Mission

- To develop leaders with a passion for service to their community while creating lifelong personal and professional connections



Values

- Industry, Sobriety, Fellowship, High Ideals

Kappa Psi 2022-2026 Strategic Plan

Collegiate Chapters and Members

Develop and strengthen our Collegiate Chapters and foster lifelong opportunities

Graduate Chapters and Members

Foster graduate engagement through growth and relationships

Programs and Services

Promote opportunities for professional and fraternal growth

Public Relations

Promote awareness of Kappa Psi to the community and the profession

Fraternity Operations and Communications

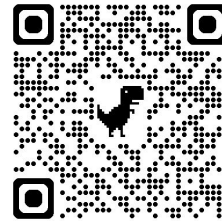
Optimize resources and infrastructure to best serve and support our membership

Chapter/Province activities and communications should be structured in support of the organization's vision, mission and values

International Executive Committee Updates

The MASK

- Each issue will be focused on **specific themes** and will include a reduced number of pages.
- Chapter submissions to **MASK@Kappasi.org** are now only required to submit articles annually on July 1st. **Photos and in-depth articles are strongly encouraged for all issues.**
- New Interim Editor of The MASK – Brother Melissa Buchanan
- In an effort to modernize and align our communication with our Members, The MASK is going **digital only** starting with the Spring 2025 issue!
- Sign-up via: **kappapsimask.com** or scan the qr code above.
- Please continue to share your feedback on these changes!



Communication Reminder!

Chapter emails
(@kappapsi.org)
are a key
communication
tool. These should
be checked at least
weekly.

International Executive Committee Updates

PORTAL ACCESS UPDATES REGARDING GCDs/ADVISORS

- Advisors are listed under "Roles" (Officers) -> "Volunteers". **Every Collegiate Chapter should each have a faculty advisor and GCD roles completed.**
- **If the GCD/Co-GCD is the faculty advisor:** Add the role and include the same name as GCD, despite some redundancy.
- Upon being listed, GCDs and advisors must complete a GCD/Advisor Acknowledgement Form to specify affiliations. This will route to schools for acknowledgement.
- If a faculty advisor is not on the roster, details should be sent to itdirector@kappapsi.org (Stanley Tan) to create a faculty account for the chapter.

GCDs and Co-GCDs

are elected by the Chapter and must be members of Kappa Psi. Schools should be aware of these individuals and their role in advising the Chapter (Advisor form)

Faculty Advisors are member or non-members who are faculty or staff at the School. They should be largely integrated into schools and the Chapter

International Executive Committee Updates

Education and Training with Plaid

- Collegiate Regents and Vice Regents (Tightrope Program) will focus on strategies to manage fraternal risk, relationships, and mental health challenges.
- Grand Council Deputies (GCD), Co-GCDs, and Faculty Advisors (Chapter Advisor Training) will focus on the roles of the advisor, challenges faced by college students today, and harm reduction.
- *NOTE: Each chapter should have a GCD and Faculty Advisor*

Training is required for all of these individuals to ensure consistent communication.

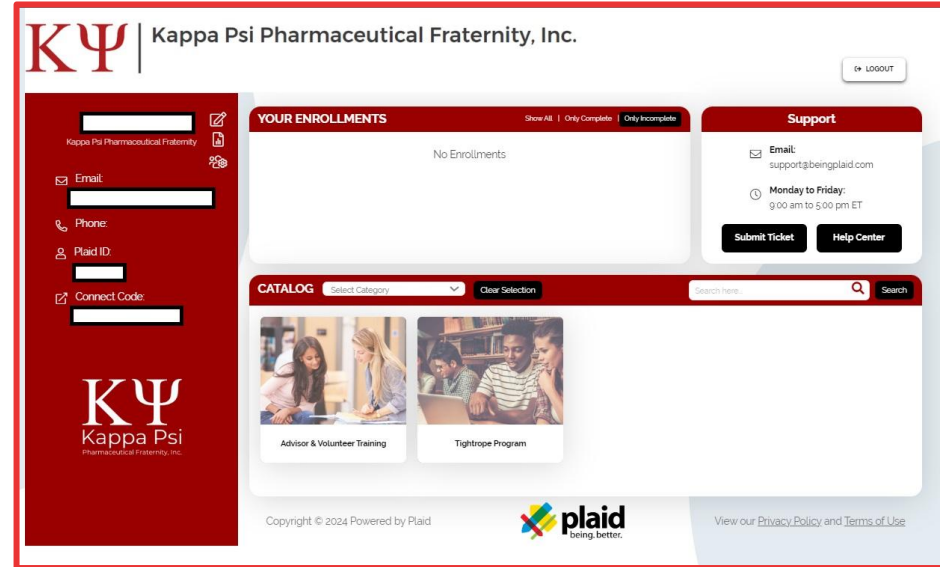
*****Reminder: please connect newly elected officers via the Portal in order to facilitate smooth transition for access to the plaid training***



International Executive Committee Updates

Accessing Plaid

- 1.) Login to the Portal
- 2.) If listed as one of these roles, a Plaid icon will be available upon login
- 3.) Enroll in your course and complete the modules within the learning management software.
- 4.) Complete the Post-Survey
- 5.) Submit an IT Ticket with questions or trouble accessing the trainings or email GrandViceRegent@Kappapsi.org with questions about the trainings.



**GCDs/Co-GCD/Advisors & 2025-2026
Collegiate Regent/Vice Regent**
Complete one-time training and provide feedback!

International Executive Committee Updates

62nd Grand Council Convention

July 29th – August 2nd 2026

Dallas, Texas

Hyatt Regency Downtown Dallas

Be on the lookout for information in the coming months!

Chapter Poster Sessions

Education Session Proposals - Graduate and Collegiate Events

International Executive Committee Updates

Did you know we
have a giving
society?

Society 1879 was
established to
recognize members
who have contributed
at least \$1,879 in
voluntary dues

Graduates: Did you
remember to pay
your voluntary
graduate dues?

**Payments can be
made in The Portal.**

Automatic, recurring
payments will be
possible

**Due date was
March 15th!**

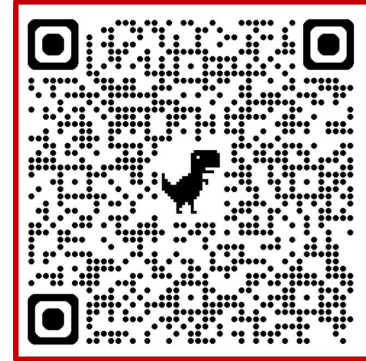
Have you or do you
plan to connect with
a Graduate Chapter
after graduation?

A simplified
**Graduate Referral
Process** is being
redesigned to help
connect new graduates
to a local Graduate
Chapter

International Executive Committee Updates

Awards - The Chapter Operations Form

- Helps collegiate chapters align with fraternity goals
- **All collegiate chapters are expected to complete:**
https://form.jotform.com/kappa_psi/collegiate-operations
- The form should be filled out by the Regent or a designated Brother, and the Regent must review it for accuracy before submission.
- **The intention of the form is to identify areas for self-improvement;** if any answers are "No," chapters are encouraged to seek guidance from their GCD, Faculty Advisor, Province E-board, or Supervisors to create an improvement plan.



Scan the QR code
for the link to
award details and
submission forms

**All awards are
due by 6/1**

If there are any questions, please email the co-chairs of the Awards and Recognition Committee:
Jami Schell (jamischell@gmail.com) or Anthony DeAngelis (adeangelis830@gmail.com)

International Executive Committee Updates

Collegiate Individual Awards

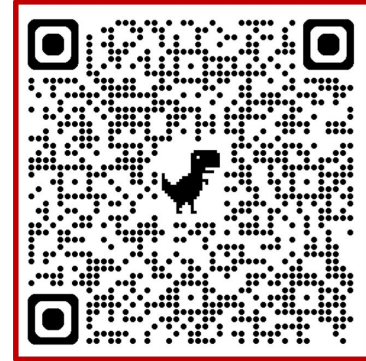
Scholarship Honors Certificate: This Certificate acknowledges pharmacy brothers in their 2nd or 3rd professional year who meet a minimum academic standard, awarded in recognition of their dedication to scholastic excellence and faculty recommendations when applicable.

- Lists of eligible members should be curated by a faculty advisor and/or in coordination with the school's Office of Student Affairs

Industry Award for Exceptional Member Recognition:

Celebrating individual members for impactful contributions in the field of pharmacy.

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International Executive Committee Updates

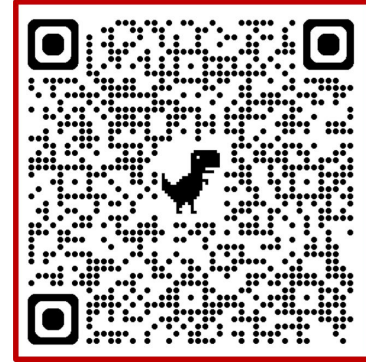
Collegiate Chapter Awards

Top Performing Chapters (Pinnacle Awards): Recognizing chapters that excel beyond expectations, based upon the Chapter Operations Form.

Sobriety Award for Advocacy: Awarding a chapter's dedication to advancing the pharmacy profession through advocacy efforts.

Fellowship Award for New Member Recruitment: Highlighting innovative strategies that successfully engage and recruit new members.

High Ideals Award for Chapter Excellence in Leadership: Celebrates a chapter's collaborative leadership that positively impacts the pharmacy community.



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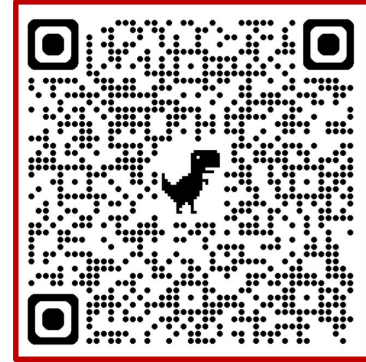
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International Executive Committee Updates

Collegiate Chapter Scholarship Awards

Eby Scholarship Tray: Celebrating the chapter with the highest percentage of Scholarship Honors recipients.

Fenney Industry Scholarship Award: Typically celebrates the Collegiate Chapter with the greatest percentage of improvement in scholastic achievement over the past academic year. **Please note that this award will not be given this year. To be eligible for the 2025-2026 award, Chapters must submit for Scholarship Honors Certificates for the 2024-2025 academic year.*



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International Executive Committee Updates

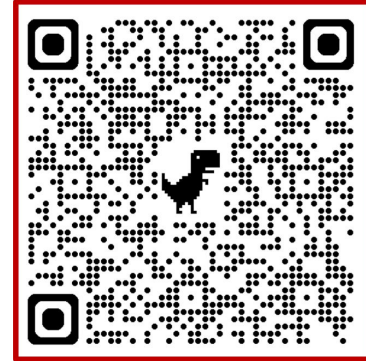
Graduate Chapter Awards

Philanthropy Award: Recognizes Graduate Chapters for hosting innovative philanthropic events that give back to the community.

Family Inclusion Award: Celebrates Graduate Chapters that promote inclusion by inviting family and friends to events, integrating personal and professional lives into the Fraternity.

Graduate Mentorship Award: Honors Graduate Chapters for impactful events that foster growth and mentorship among Collegiate Brothers.

Best Graduate Professional Event Award: Acknowledges Graduate Chapters for leading exceptional professional development events related to pharmacy or healthcare.



Scan the QR code
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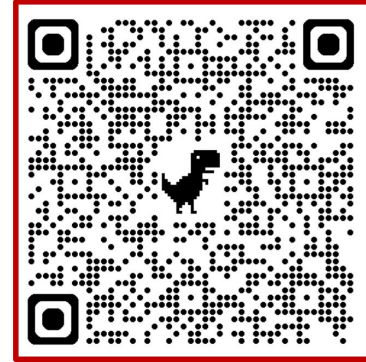
International Executive Committee Updates

Philanthropy Awards

Reach Out Read Impact Award: Recognizes creative support and honors innovative efforts for early literacy through Reach Out and Read.

Community Impact Award: Honors unique contributions to local philanthropy, including unique fundraising and impactful events that benefit the community.

Healthcare Impact Award: Celebrates impactful healthcare-centered initiatives.



Scan the QR code
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submission forms

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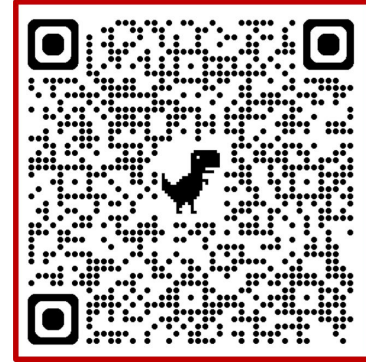
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International Executive Committee Updates

GCD Awards

Grand Council Deputy Outstanding Achievement Award: This award recognizes a GCD who has made significant contributions and shown exceptional dedication to their chapter.

Grand Council Deputy Certificate of Excellence: This certificate honors a GCD for their consistent hard work and commitment, acknowledging their positive impact on the chapter.



Scan the QR code
for the link to
award details and
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Jami Schell (jamischell@gmail.com) or Anthony DeAngelis (adeangelis830@gmail.com)



Select a chapter...



Aaron Davis ▾

[Home](#) [Brother Search](#) [Chapter Listing](#) [Current GCDs](#) [Resources](#) [Pay Your Voluntary Graduate Dues](#) [My Provinces](#)

Hello, Aaron Davis!

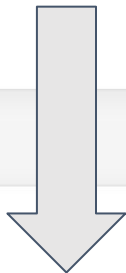
Your current status is **Graduate Brother** and you are affiliated with .

Click any of the options below to get started. If you are connected to a collegiate or graduate chapter and looking to access chapter functionalities, click "Select a chapter" in the top right.

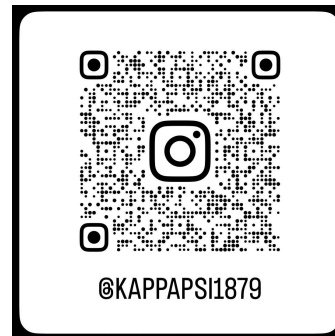
Not seeing what you expect or have an issue to report? [Click here to contact Support](#).

Awards Information for 2024-2025

View information on Chapter Operations Form, Graduate Chapter Checklist, and various individual/chapter award forms for both collegiates and graduates [here](#).



Follow Kappa Psi on Social Media



Facebook (public page and a private group)
“Kappa Psi Pharmaceutical Fraternity”

DM or email socialmedia@kappapsi.org if you have content ideas or wish to share Chapter or Member highlights!

2024-2026 International Executive Committee Contact Information

- Central Office at centraloffice@kappapsi.org or call 972-479-1879
- Grand Regent Miller at grandregent@kappapsi.org
- Grand Vice Regent Nardolillo at grandviceregent@kappapsi.org
- Grand Counselor Kabisatpathy at grandcounselor@kappapsi.org
- Grand Historian Johnson at grandhistorian@kappapsi.org
- Grand Ritualist Chmil at grandritualist@kappapsi.org
- Graduate Member-at-Large Hryshko at gmatlarge@kappapsi.org
- Collegiate Member-at-Large Kreusel at collatlarge@kappapsi.org
- Immediate Past Grand Regent Milton at imedpastgr@kappapsi.org
- Executive Director Askew at executivedirector@kappapsi.org

Upcoming Deadlines and Dates

Month	Date(s)	Item
February	15	Chapter Dues/RM Fee (grad and collegiate) were due
March	15	Voluntary Graduate Dues were due
May	15	Annual Taxes via File990 (most Chapters)
June	1	All Awards Due



Kappa Psi How-To Guide

Portal Access and Updates

Winter 2025
(through March 2025)
Presented by Province Supervisors



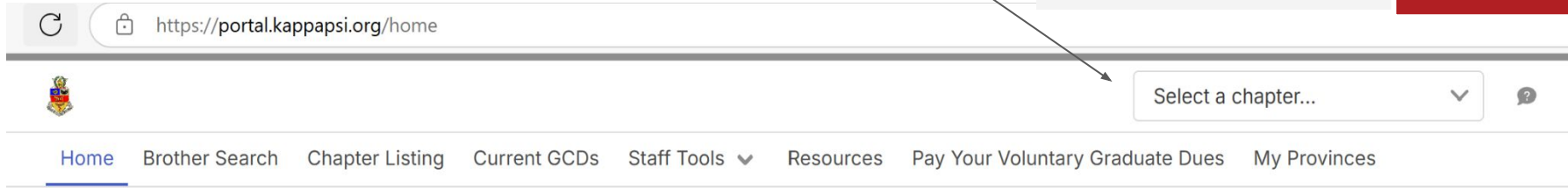
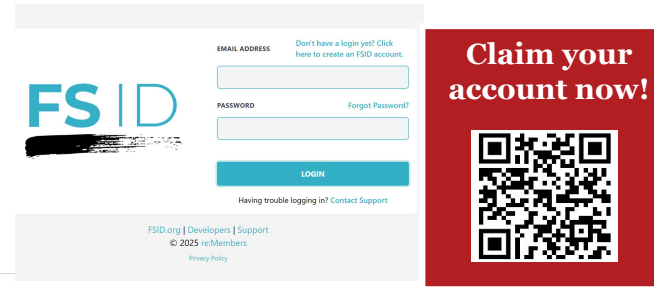
Kappa Psi
Pharmaceutical Fraternity, Inc.

Portal Overview

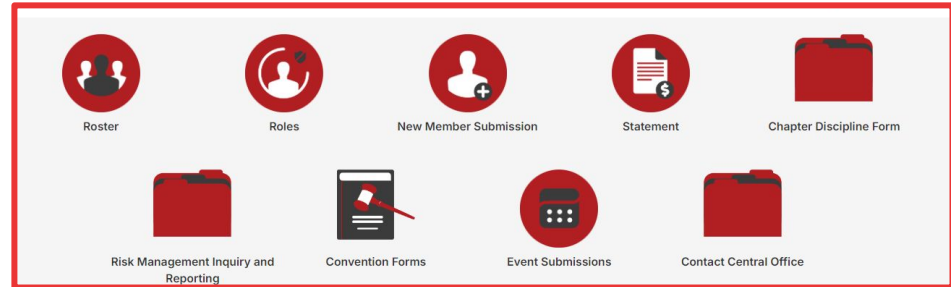
- **The Kappa Psi Portal**, hosted by the company known as “ChapterSpot” is the basis of Kappa Psi Operations.
 - Members should review the Portal at least monthly
- Most key operational requirements of Chapters currently exist within the Kappa Psi Portal.
 1. Signing the Risk Management Attestation (Individual Members)
 2. Managing Roster - Submitting new Members (Mcards), Removing Members
 3. Paying dues and open invoices
 4. Submitting Ordinances
- Additional “optional” features exist and continue to develop
- The main page of the portal login has updated the welcome line to clarify individual login and info about chapter login. It also now includes an events calendar with important dates

1. Portal Login

- Create your account or Login with credentials
- Select your chapter from the dropdown menu



- Click on the heading for the appropriate update
- All current members should have a portal account



2. Roster Management

Updating Roster

- **September 1 & January 1** are used to generate Member dues and invoices for Chapters

Adding New Members (“M Cards”):

- Click the icon to add a new M-Card (see red arrow A)
- Enter the info (see arrow B)
- Chapters must add new members within **7 days** of initiation
- Invoice for “New Member Fees”
- Individuals are added to roster as Members

Be sure to press **“Report”** when transitioning a Prospective Member to a M-Card Submission

The screenshot shows the 'New Member Submission' page with a navigation bar at the top. Below the navigation bar, there is a search bar and a button labeled 'Add Contacts'. A message states: 'Before reporting to Central Office, all fields on the Potential Member's profile must be filled out. To update, click the Potential Member's name.' Below this message, there are four cards: 'Recruitment', 'Prospective Member', 'M-Card Submission', and 'Transferred'. A red arrow labeled 'A' points to the 'M-Card Submission' card.

The screenshot shows the 'Add Contact' form. It has a 'Back To Recruitment' button at the top left. The form is divided into 'Basic Information' and 'Additional' sections. In the 'Basic Information' section, there is a 'Status' dropdown menu, followed by 'First Name', 'Last Name', and 'Email (NO EDU)' fields. In the 'Additional' section, there are 'Mobile Phone' and 'Phone' fields, both with country code dropdowns, and a 'Birthdate' field. A red arrow labeled 'B' points to the 'Status' dropdown menu.

2. Roster Management

B. Removing Members – Members are only removable if:

- **Graduated or Leaving School** – Member is transitioned to Graduate status and can join a Graduate Chapter
- **Member is expelled from the Fraternity** – The disciplinary process must have been followed by the Chapter. The Chapter voted to expel the member from Kappa Psi.
 2. Charges for the disciplinary action must be brought forth (e.g., failure to pay dues)
 3. Chapter notified Members, held hearing, and a Chapter vote
 4. Documented process with Chapter meeting minutes
 5. **Chapter Discipline Form** was submitted within the Portal along with documentation (e.g., Chapter minutes, etc.).

2. Roster Management

Steps to Remove Members

- 1.) Select individuals currently listed on roster
- 2.) Select “Actions” drop down and choose “Update Contact’s Status”
- 3.) Select desired action
- 4.) Fill out the prompts. The Chapter Discipline form must be submitted, if relevant.

The screenshot shows the top navigation bar of the Kappa Psi web application with links: Launcher, Roster, Roles, New Member Submission, Statement, Chapter Discipline Form, Risk Management Inquiry and Reporting, Convention Forms, and Event Submissions. Below the navigation bar is a 'Contact Central Office' section with a 'Back To Roster' button. The main content area displays a dropdown menu titled 'Select a new Status for these Contacts' with the following options: Select Status (dropdown arrow), Collegiate Brother, Dropped Prospective Member, Expelled, and Graduate Brother.

Collegiate Brother → Graduate Brother

The following question(s) are associated with this Status route.

When did this member become a graduate brother? *

09/24/2024

Apply to all

Why are they becoming a Graduate Brother? *

Grading
Transferring
Leaving School
Other

Apply to all

Apply to all

Collegiate Brother → Expelled

The following question(s) are associated with this Status route.

When did this expulsion take effect? *

09/24/2024

Apply to all

What date was the expulsion paperwork submitted? *

09/24/2024

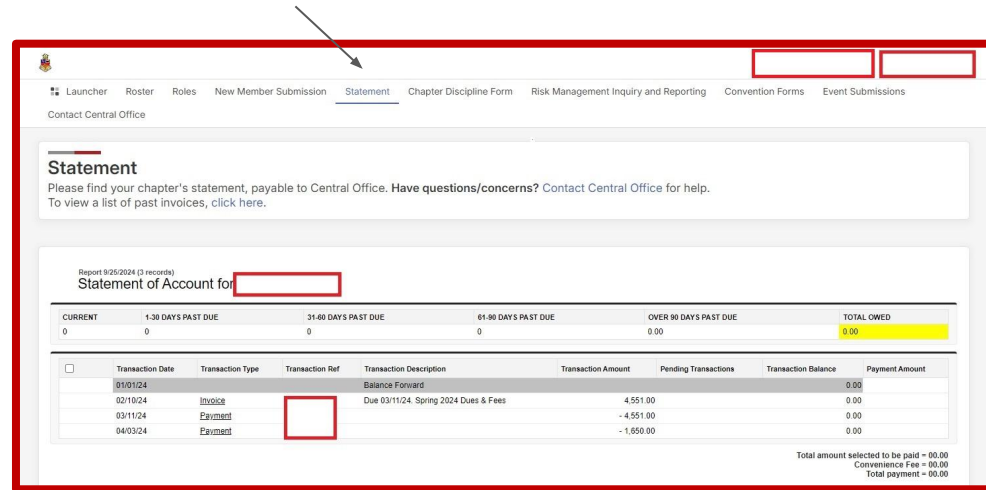
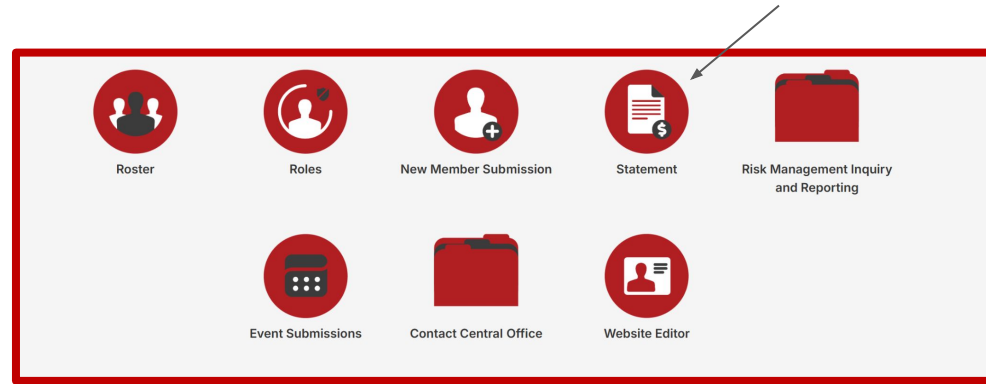
Apply to all

If you have not filled out the Chapter Discipline Form yet, you can [here](#).

3. Dues and Invoices

A separate Risk Management Fee will no longer be collected.

- **Collegiate Dues**
\$67/Member/year. Divided across Fall and Spring semesters.
- **Graduate Chapter Dues**
\$250/Chapter/year assessed once annually in the Spring
- Invoices and the payment link are live found under the “Statements” section of the Portal.
- **Graduate voluntary dues** and all chapter invoices are due **February 15th**



Open Invoices to Central Office

-As of 4/3/25-

Beta Nu

Epsilon

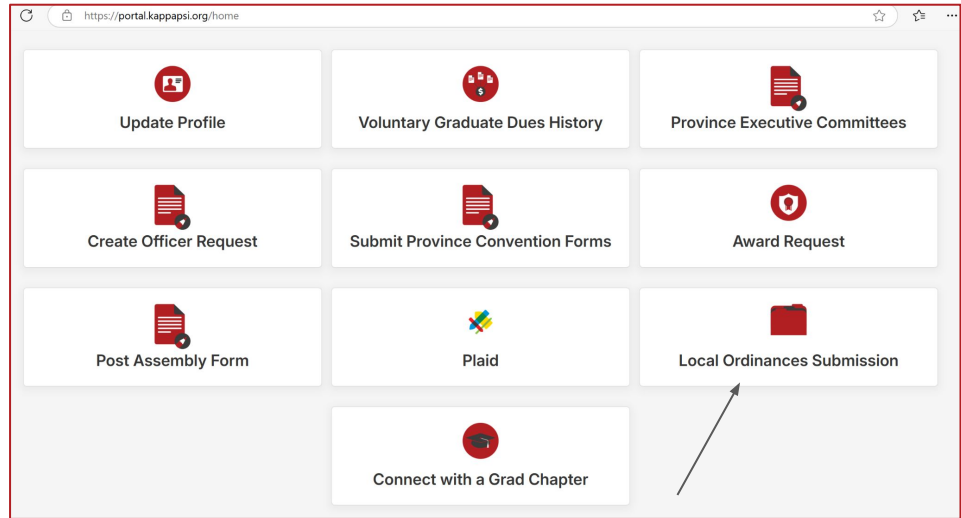
ND Grad

Wisconsin Grad

3. Submitting Ordinances

• Ordinances

- From the home page, scroll down to see the icons and click on “Local Ordinance Submission”
- Chapters and Provinces should announce a call for amendments to the Local Ordinance from the group’s Members at least once annually
- The Legislative Committee will begin the 90-day review upon submission of the completed form.
- Be on the lookout for follow-up questions.
- Contact grandcounselor@kappapsi.org



Filing Taxes

Taxes

- Chapters should use **File990**, as opposed to the IRS website.
- For most Chapters, the tax year ended (12/31/2024) - **File before May 15th**
- A step-by-step guide is listed on the Portal under “**Central Office Documents**”
- **You must have access to your Chapter Email**
- Chapters in auto-revocation status will be work with File990’s tax experts and the Grand Counselor to outline a plan for reinstatement

Reminder!

Since our Chapters do not pay business taxes to the IRS annually as 501c7 organizations, Kappa Psi Chapters are **not** considered charitable organizations.

Be clear with this when communicating fundraisers or seeking support for Chapter activities (e.g., donations)

Taxes: As of 1-18-25

Beta Chi	990-N	File Now	01/01/2023 - 12/31/2023
Beta Nu	990-N	File Now	01/01/2023 - 12/31/2023
Beta Psi	990-N	current	06/01/2023 - 05/31/2024
Beta Sigma	990-N	File Now	01/01/2023 - 12/31/2023
Delta Psi	990-N	File Now	01/01/2023 - 12/31/2023
Delta Zeta	990-N	File Now	01/01/2023 - 12/31/2023
Epsilon	990-N	current	07/01/2023 - 06/30/2024
Gamma Epsilon	990-N	File Now	01/01/2023 - 12/31/2023
Gamma Kappa	990-N	File Now	01/01/2023 - 12/31/2023
Iowa Graduate	990-N	File Now	01/01/2023 - 12/31/2023
Minnesota Graduate	990-N	current	07/01/2023 - 06/30/2024
Nebraska Graduate	990-N	File Now	01/01/2023 - 12/31/2023
North Dakota Graduate	990-N	File Now	01/01/2023 - 12/31/2023
Northern Plains Province	990-N	current	06/01/2023 - 05/31/2024
South Dakota Graduate	990-N	File Now	01/01/2023 - 12/31/2023
Wisconsin Graduate	990-N	File Now	01/01/2023 - 12/31/2023
Zeta Theta	990-N	current	01/01/2024 - 12/31/2024



Forms

Pricing

Enterprise

Contact Us

GET HELP

LOGIN

SIGN UP

FILE YOUR 990

It's fast and easy



990N
2024



EIN Number



Email

Already have account? [Login](#)

Get started now



USE CHAPTER EMAIL



Enterprise



Support

2023
990N

990-N Assets Less Than \$500,000
Gross Receipts Under \$50,000

AUTHORIZED

Provider



EIN Number *



Legal organization name *



Beginning of Tax Period *
01/01/2023



End of Tax Period *
12/31/2023



Address *



Address Line 2 (optional)



City *



Alabama



ZIP Code *

USE SCHOOL ADDRESS OR ADDRESS
ON FILE WITH KAPPA PSI



Officer Name *



Officer Title (optional)



Address Line 1 *



Address Line 2 (optional)



City *



Missouri



ZIP Code *



Phone (optional)



Email (optional)

kansascitygrad@kappapsi.org



Password (for future access) (optional)



Previous



Proceed to payment



? Support

USE CHAPTER OFFICER ADDRESS WITH SCHOOL OR PERSONAL ADDRESS. CAN BE CHANGED YEARLY ON THIS ONE

Additional Optional Features

- **Tracking Prospective members**

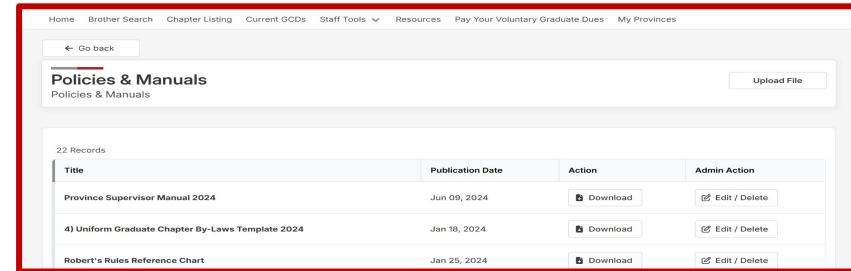
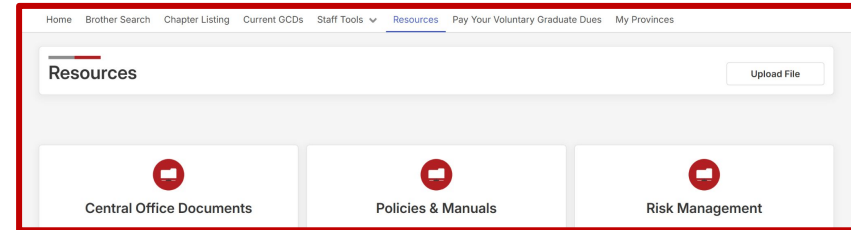
- Upon beginning new member education, consider prospective members into the Portal
- This makes it even easier when adding them

- **Accessing Policies and Manuals**

- Click the icon from home page or the Resources Header
- Multiple resources are available under these sections!

- **Chapter Websites**

- Each Chapter is able to customize their own webpage to replace traditional Chapter websites
- More information to come!



Portal Operational Updates

Need More Portal Help?

Check out the “How to” videos and guidance documents on kappapsi.org

If questions still remain, place an IT Ticket to be contacted

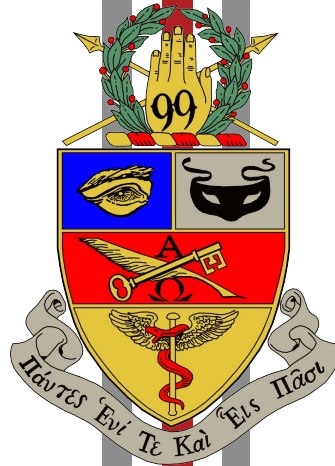
Portal Features Coming Soon!

Chapter event submissions and activity tracking

Dashboard of outstanding Chapter requirements (Invoices, etc.)

Local ordinance submissions

REFERENCE GUIDE



Updated March 26, 2025

KΨ | Kappa Psi
Pharmaceutical Fraternity, Inc.

International Executive Committee Updates

Ordinances and Legislation

- The Constitution & Bylaws has been published in the Portal to reflect the 10 proposals approved during the 61st Grand Council Convention
- All ordinances in the Portal are the most up-to-date version on record
- A streamlined process to access local ordinances and to submit ordinances that are revised by Chapters and Provinces are being developed within the Portal.
 - Current Process – **Submit a Word Document file with Track Changes** to GrandCounselor@Kappapsi.org for review by the Legislative Committee within 7 days of approval by the Chapter. If the Chapter reviews with no changes, please note “no changes” in the email.

International Executive Committee Updates

Kappa Psi Service Week & Service Grant News

- Annual Kappa Psi Service Week was February 2-8, 2025!
- *Thanks to the Chapters and Brothers who all participated!*
- Service Grants - Five \$500 awards were awarded to local Chapters
 - Share updates!

Kappa Psi's *March Into Reading Madness* fundraiser

- Be on the lookout for details about the bracket challenge

Ritual Educational Presentations and Videos

Available Presentations - “Basics, Tips, and Best Practices” and “Ritual History and Meaning”

- Videos are available to demonstrate proper use of the Rituals
- Email the Grand Ritualist for access: grandritualist@kappapsi.org

International Executive Committee Updates

Google Meet

- Use for general meetings
- All chapter Google Accounts (@kappapsi.org) have access to unlimited time and the ability to record meetings.
- Chapters can set up these independently in G-Suite

Zoom

- Use for webinars and meetings with presentations
- Email collatlarge@kappapsi.org to reserve the Zoom and to receive a link.

Committee Reports

NPP Committee Chairs

Auditing Committee:

- No discrepancies found

Collegiate & Graduate Development Committee:

Province

Worked with historian to plan
professional development
presentation

Membership

Passionate about professional
development? We are looking
for more members for Fall
2025!

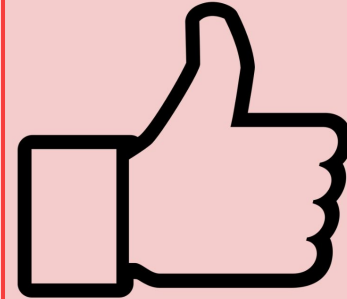
History & Web Presence Committee:



NPP Newsletter Sign-up!

BROTO CHALLENGE

Thank you to everyone who participated!!



Legislative & Policy Committee:

- Policy Manual will be started
- No updates needed to Province Ordinances



Link for proposing Ordinance
Changes

Philanthropy Committee:

Planned the **Reach Out and Read PhilanTROPHY** event for Province Assembly:

You can submit donations **THREE** different ways:

- On **Venmo** via the **QR code on the left** side of the flyer or @mikalya_jaggers (\$1/1 point)
- Use the **QR code on the right** or go to **give.reachoutandread.org/give** and make a donation, take a screenshot of the donation receipt, and email it to **mjaggers@unmc.edu** (\$1/1 point)
- **Drop off new books** in you chapter's box to be donated (3 points/book)

Donations will close at **the end of the business meeting** and winners will be announced at tonight's banquet.

Northern Plains Province Philanthropy Spring 2025

Join your fellow Brothers in supporting the
Province Fundraiser during the
Spring Assembly



To compete for the Philanthropy, your chapter will collect books or monetary donations up until the closing of the business meeting at Province. Scan either QR code below to send donations via Venmo or directly to the Kappa Psi Reach Out and Read donation page and send a screenshot of your completed donation to mjaggers@unmc.edu



Venmo

Each physical book is worth 3 points!
Each dollar raised is worth 1 point!



KY ROR Website

Book donations will be collected at Province Assembly and distributed by the host chapter to local locations

Province Planning Committee:

- Stay tuned for details regarding the Fall Province Assembly hosted by Beta Sigma (NDSU)!
- Utilized the standardized registration form for this assembly, however we are thinking some changes (mostly additions to information collected) need to be made. Will keep you all updated!
- Huge thank you to Kailee Grahek and the Delta Psi chapter for all their effort in making this assembly a reality!

Risk Management Committee:

- Nothing new to report for the spring
- Risk Management forms were filled out and filed
- Chapter Reports were collected and they looked good. Thank you to the NPP Historian working diligently to get them to the Risk Management Committee



Old Business



New Business

Legislative Proposals

-



Professional Development

Jessica Reno and Aaron Davis



Career Roundtables

Thank you grad brothers for your insight!!

12:00 - 1:30 PM

LUNCH TIME!

Suggested restaurant list is on
the NPP Website!!

Please be back by 1:30 PM for the second half of
our business meeting!

Schedule for the Afternoon

- **1:30-4:00 PM: Business Meeting II***
 - Roll Call and Seating of Delegates
 - Graduation Ritual
 - New Business Cont'd
 - Resolutions
 - Announcements
 - Adjournment
- **NPP 99er's meeting to follow immediately after business meeting adjournment**

Banquet Location: Garden Event Center @ 425 S Lake Ave, Duluth, MN 55802

- 6:00-7:00 PM: Social Hour
- 7:00-8:00 PM: Dinner
- 8:00-10:00 PM: Dance

Announcements

-

Roll Call and Seating of Delegates

NPP Secretary - Lillian Monson

Graduation Ritual

NPP Chaplain - Lauren Gravert

New Business

CONTINUED

Legislative Proposals

-

Resolutions

1. Whereas a venue is essential for conducting province business, be it resolved that the Northern Plains Province thanks University of Minnesota - Duluth campus and the Garden Event Center for the use of their facilities and their staff for the assistance today.
2. Whereas the planning of an assembly requires tremendous creativity, funds, and effort, be it resolved that the Northern Plains Province thanks the Delta Psi chapter and all members who contributed to today's events.
3. Whereas it takes great time and effort to travel to an assembly hosted by an outside province, be it resolved that the Northern Plains Province thanks our brothers from visiting chapters and provinces for their presence in our assembly this weekend.

Resolutions Cont'd

4. Whereas the role of an International Executive Committee member is a significant personal and professional commitment, be it resolved that the Northern Plains Province thanks all IEC members for their presence and guidance throughout this meeting.
5. Whereas any province depends on the leadership and support from our supervisors, be it resolved that the Northern Plains Province expresses their gratitude for the contributions and attendance of Supervisor Reno and Assistant Supervisor Davis.



Final Announcements



Adjournment



NPP 99ers Meeting

Dinner Invocation

NPP Chaplain - Lauren Gravert

Keynote Speaker:

Kevin Laspa, PharmD

Announcements

Please fill out the Province Assembly Feedback Form!
<https://bit.ly/s25NPPfeedback> OR QR Code to the right



Awards and Recognition

Awards

Best Chapter Report

You voted - let's see who had the best report!

BROTO Challenge

Who is the most social media savvy??

PhilanTROPHY

Which chapter contributed the most to our philanthropy?

Traveling Trophy

It takes dedication to travel this far!!



Best Chapter Report

3rd:

2nd:

1st:



BROTO Challenge

3rd:

2nd:

1st:

The image features a central graphic consisting of a large rectangle divided into two horizontal sections. The top section is light pink and contains the word "PhilanTROPHY" in a bold, black, sans-serif font. The bottom section is white. To the left and right of this central rectangle are two horizontal red bars of equal length, extending towards the edges of the frame.

PhilanTROPHY

3rd:

2nd:

1st:



Traveling Trophy

3rd:

2nd:

1st:

Recognition

10 NPP Province Assemblies Pinning

Congratulations! Thank you for attending with us!

20 NPP Province Assemblies Pinning

Congratulations! This is an impressive feat!

Recognition Pinning

- ☐ Kailee Grahek
- ☐ Alyvia May

Social Event + Dance